



Clemmons UMC Leadership Board Minutes
March 6, 2023 @ 7 p.m.
Via Zoom

In attendance: Ray Barnes, Amanda Batten, Carole Carr, Larry Coble, Betsy Cochrane, Pam Davis, Parks Engstrom, Ed Fisher, Chris Fitzgerald, John Fitzgerald, Lawrence Fletcher, Kathy Giff, Janie Hackney, Jan Hodges, Heather Magaha, Lynn Kennedy, Martha Mayse, Susie Marion, Jeff Meadows, Alan Nealeans, Court Nealeans, Donna Odom, Ken Peacock, Ann Raines, Jennifer Rogers, Linda Shawcross, Abby Smith, Sara Smith, Karen Stutzman and Melanie White

1. Welcome/Call to Order - Ken Peacock welcomed everyone and called the meeting to order at 7:04 pm.
2. Opening Prayer - John Fitzgerald opened the meeting with prayer.
3. The minutes from Jan. 9 LB meeting were brought up for approval. The following corrections were made:
 - 5a - should be "Many Gifts, Growing Spirits" not Giving
 - 5e - under "Nominations" - important to note that there has not been a preschool board since 2010
 - 5d - increase for staff was 3.6%A motion was made and seconded to accept the updated minutes. The motion passed.
4. Board Committee Reports
 - a. Trustee – Jeff Meadows indicated that the following projects had been completed:
 - chapel doors
 - leaking floor drain
 - commercial water heater on second floor unexpectedly replaced at a cost of \$6,000

Jeff indicated that the Ministry Center roof leak had been elevated to a Priority 1 action item. Trustees are also working on furniture ministry storage issues and budget line items 363 and 372. Ray Barnes asked about the high water bill from Jan/Feb. Jeff said that after inspection, no leaks were discovered. Trustees will continue to monitor the situation and are encouraging everyone to make sure that the water is turned off when leaving a restroom. Jeff indicated that the paving project that was approved in 2022 actually took place January of 2023 and will be included in the 2023 budget and not the 2022 budget as was hoped. We have 22 HVAC units in the church and are working to discern which units serve particular areas.

- b. Finance - Ray Barnes shared the February Finance minutes and the treasurers report. Ray indicated that the loan at First Horizon Bank will expire in May of 2023 with a balloon payment of approximately \$137k. The Finance Team is discussing several banking options and will report back to the LB.
- c. Stewardship – Lawrence Fletcher had no report as they will meet soon to begin planning the 2023 Stewardship Campaign. Lawrence indicated that pledge cards are still coming in and that 2022 had been a successful campaign. In 2023, the Stewardship Committee will continue to work to share the important work going on in the church.
- d. Staff-Parish Relations - Lynn Kennedy reported that during the past year, SPR had the opportunity to use their newly created Conflict Resolution Process and discovered that addendums needed to be made to provide more specificity. Lynn provided addendums to the *Conflict Resolution Process* document and *Ground Rules for Mediation Participants* document. Lynn also indicated the staff have been made aware of the addendums. A motion was made and seconded to approve both. The motion passed. Lynn also indicated that all job descriptions are being finalized.
- e. Nominations – John indicated that the Nominations Committee held an email vote to nominate a Weekday Committee for the Preschool and shared a list of nominees with the Board. The Committee will consist of

parents and church members and will report to the LB. A motion was made and seconded to approve the list provided. The motion passed. John indicated that a representative from the Weekday Committee will become a member of the LB. No time constraints for terms of service are being discussed at this time.

- f. MOST – Pam Davis indicated that they had recently approved six Fund Raising requests, one Scholarship request, and two Agency Grants. Additional shirts and ball caps will be available for sale on March 19 in conjunction with the *Coffee and Conversations* event. A sign-up genius has been set up for volunteers to use to help staff these events. Kathy Giff requested that while MOST Committee minutes are provided to the LB, she would appreciate the Boards discretion in sharing information regarding scholarships.

- g. Worship - Martha Mayes indicated that the Worship Team is busy implementing and planning for the Lenten season. She indicated that the Connect Service is growing and thriving. She voiced the need for renovations to the Connect worship space to avoid interruptions and noise and indicated that tentative plans were being drawn up for those renovations and will be discussed in the future. Martha thanked Amanda Batten and Karen Stutzman for all their hard work.

Lawrence asked if any of the planned renovations would inhibit the use of the fellowship hall by other groups and asked if a Capital Campaign would be involved? Amanda indicated that a Capital Campaign would be necessary and that plans involve improvement for all groups using the space. Amanda indicated that she and Tom Miller would be prepared to share plans at the next LB meeting. Amanda asked for suggestions for possible contractors.

- h. Communications and Technology - Linda Shawcross reported that they are currently working on a pictorial directory and have taken family pictures during the first Sundays of February and March and will do so again in April. They have taken roughly 90 photos so far which Amy Griffith has uploaded into Realm. Her committee is looking for ways to get young families involved and have made several homebound visits to

take pictures. Sara Smith offered to place an announcement in her children's newsletter for families to read regarding ways to submit a photo. Discussion was held regarding placing photos in the directory regardless of church membership status and support was voiced to include everyone. They hope to have the directory ready some time near the end of summer. Parks Engstrom asked if attendance was taken on the iPad at Connect Service check-in and discussion ensued.

- i. Children's Ministry – Sara Smith for Cristina Batista Paterson indicated that things were going well in the Children's Department. They recently made "to go" bags for St. Timothy's at their 5th Sunday Family Worship and that the children assisted with the Pancake Dinner. Upcoming events include a family hike and Easter Egg Hunt. VBS registration has opened and 20 children have already signed up. The VBS theme this summer will be *Stellar Space* and will be held June 26-29. Registration can be found on the church website.
- j. Youth Ministry – Abby Smith reported that Wednesday night HS dinner and bible study is going well. She indicated that the confirmation retreats had gone well and that the confirmands packed 200 Trail Mix bags for Samaritan Ministries. The youth are looking forward to a Lock-In on March 24th. Anyone wishing to volunteer to provide meals for the youth or snacks can sign up on the Youth website.
- k. Senior Adult Ministry – Janie Hackney indicated a good turnout at their Mocktail event. Lloyd Eubanks provided music with his cello as an accompaniment to pre-recorded music. People got the chance to talk and dance. A sign-up sheet is available in the Commons Area for the *Music on Broadway* event and plans are being made for a Wiener Roast scheduled for April 22 with the *Rock-n-Roll Soul Band*. Plans are also being made for Veterans Day. Janie thanked her great committee for all their hard work.
- l. GAP Discipleship Committee – Jennifer Rogers indicated that GAP met on January 26. They are focusing on their mission as a group. Their Tuesday night Women's Bible Study just finished and the group will dine at 2520 to wrap up their time together. More events and studies are

being explored, as well as monthly dining out opportunities. Due to the fact that Children's Choir meets on Wednesday evenings, monthly dining out dates will be moved to the fourth Tuesday of each month beginning in April. They are in the process of collecting a list of willing youth able to babysit to facilitate parent participation. Other plans include starting a Sunday School class after the Connect service for those that are interested.

5. Other

- a. Sesquicentennial Work Group – Chris Fitzgerald presented a request on behalf of Roger Bear, Rich Brown, and herself to form a work group under the LB to plan a celebration of CUMC's 150th year worshipping at 3700 Clemmons Road. A motion was made, seconded, and passed.
- b. Donna Odom asked which committee the Bazaar fell under? Kathy Giff indicated that the Bazaar should fall under the purview of MOST since MOST receives 75% of the proceeds for mission.

6. Adjourn – there being no further business, a motion was made and seconded to adjourn.

Remaining 2023 Leadership Board Meetings: May 1, August 7, October 2 and November 6