

Ministry Leader for Children and their Families  
Clemmons United Methodist Church

Clemmons United Methodist Church (CUMC) is seeking to fill the role of a ministry leader for children (infants through 5<sup>th</sup> grade) and their families. We are looking for someone to develop and nurture a program that creates an atmosphere for children to develop in their walk with Jesus Christ as well as a space to fellowship with other children to learn and grow in faith together. This leader will work in partnership with the Ministry Leader for Discipleship, Mission Outreach, and Congregational Care, the Children's Ministries Committee, and other CUMC staff to build a ministry with the goal of developing lifelong disciples of Christ for the transformation of the world.

This is a full-time salaried position that will require approximately 35 hours per week with the understanding that some weeks would require more, and other weeks might require less.

**Qualifications:**

- Demonstrates a clear profession of faith and a love for the Lord Jesus.
- Commits to Christian leadership and conducts himself/herself as a Christian.
- Communicates a passion for children's ministries and reflects a vibrant prayer life.
- Is self-motivated, optimistic, and enthusiastic with strong leadership, team building, and resolution skills.
- Preferably holds an undergraduate degree in Christian Education, Child Development, or Education.
- Preferably has a minimum of 3 years' experience in the leadership of a successful children's program.
- Demonstrates an ability to connect with children and adults on a spiritual, emotional, intellectual, and social basis.
- Possesses strong written and oral communications ability.
- Has excellent interpersonal skills and is able to work in a team environment with all levels within the church.
- Has proven leadership and excellent organizational skills and must be able to prioritize and balance multiple projects.

**Essential Job Duties:**

- Develop a clearly defined vision and strategy for discipleship within Children's Ministry that works in conjunction with the vision and mission of Clemmons UMC.
- Work with the Children's Ministry Committee, who can help in evaluating yearly budget needs, curriculum, and programming related to area of ministry.
- Lead, recruit, train, and develop member volunteers for Children's Ministry to serve in weekly programming, as well as special events, community outreach, seasonal activities, retreats and mission trips.
- Develop and implement strategy for whole-family discipleship; working with families to equip and empower parents/families to build Christ-centered relationships.
- Actively engage in relationship building with the children and their families within the church and community.
- Build and oversee Sunday morning children's programs and classes. Supervise nursery staff and volunteer attendants.
- Provide training when necessary to nursery and children's staff and volunteers.

- Facilitate communications about planned events and programs with parents, children, and the congregation.
- Identify, encourage, and support ways in which children can be involved with and participate in worship experiences.
- Serve as an advocate and educational resource to the needs and gifts of children to all staff and volunteers.
- Research, review, and oversee the selection of curriculum ensuring it meets the needs of the children and their families.
- Be knowledgeable of the congregation's overall goals and how they are achieved through Children's Ministry.
- Collaborate with other staff members to complement Children's Ministry with all other areas of the church.
- Participate in worship services by preparing and delivering children's moments.
- Participate in confirmation, for example teaching and helping with retreat.
- Create, manage, and administer the budget related to Children's Ministry.
- Other responsibilities include procuring supplies, developing the nursery ministry, maintaining the nursery ministry's policies and handbooks, and soliciting volunteers.

Compensation - Commensurate with Education and Experience

Flexible Schedule

PTO based on years of service beginning after 6 months of continuous employment.

Interested candidates should send resumes to [cumchr@clemmonsumc.org](mailto:cumchr@clemmonsumc.org).